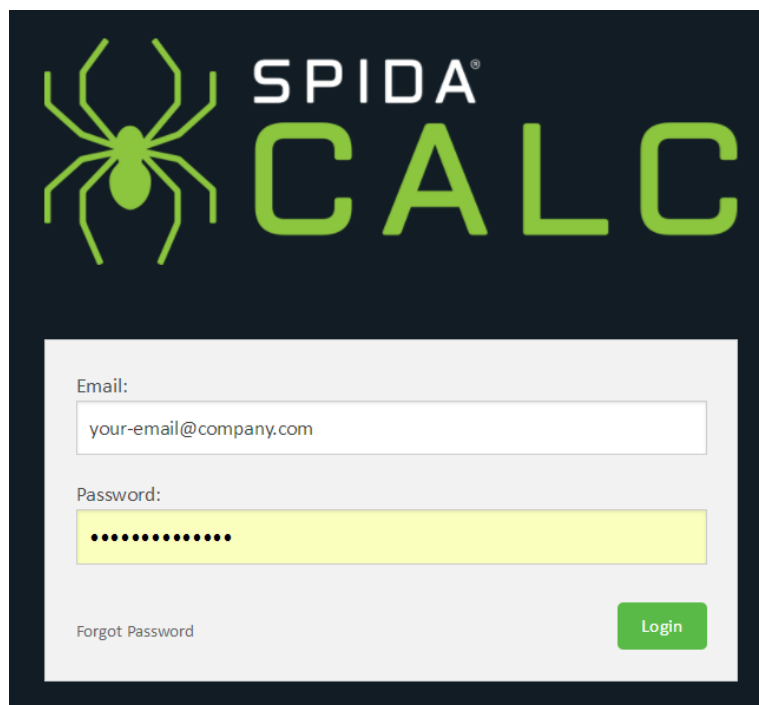

SPIDA[®] CALC NEW ACCOUNT SETUP

INSTRUCTIONS TO DOWNLOAD SPIDACALC

The SPIDAcac installers (.exe or .dmg) are available for download in the SPIDAcac Account Portal. Downloading SPIDAcac may require assistance from the SPIDAcac Account Administrator or a company's IT Department. Therefore, SPIDAcac can be downloaded by each individual user or downloaded by the SPIDAcac Account Administrator or IT Department, then distributed to each user's computer individually.

1. Using *Chrome* or *Firefox* (SPIDA-supported browsers), go to the URL:
<https://license.spidastudio.com/licensemanager>
2. The SPIDAcac Account Portal login screen will be presented. Enter in the:
 - a. Email address – Enter the same email address used to receive these instructions
 - b. Password – *SPIDAcac-1NewACCT*



3. The first time logging into the SPIDA Account Portal, a Web Application Access Agreement will need to be accepted before proceeding. Read through the content in the agreement and select **I Accept**.
4. Once logged in, the *Profile* page will be presented. The *My License* section will be expanded and visible by default. If this page is not visible, go to the upper left corner of the screen and select *SPIDA Licenses* option. Listed below the *My License* option, there will also be options for *Latest Client Files & Latest Installers*.
5. Select *Latest Installers*.



Profile

My License

License Expiration: 12/31/17 11:59 pm

Id	Email	Computer Name	Computer ID	User Agent	Checked Out	Last Update	Modules
426							Client Editor Core Functionality Structural Analysis

Latest Client Files

Latest Installers

- Once *Latest Installers* has been expanded, there will be three installers available for download. Download the correct installer based on the computer's operating system.

Profile

My License

Latest Client Files

Latest Installers



Name	OS	Download	Description	Upload Date	Size
SPIDAcalc_7.1.2_32_Bit.exe	Windows 32 bit		SPIDAcalc Installer Version 7.1.2_32-Bit	6/27/19 9:19 am	263451 KB
SPIDAcalc_7.1.2_64_Bit.exe	Windows 64 bit		SPIDAcalc Installer Version 7.1.2_64-Bit	6/27/19 9:27 am	275778 KB
SPIDAcalc_7.1.2_Mac.dmg	Mac OS		SPIDAcalc Installer Version 7.1.2_Mac	6/27/19 9:33 am	311266 KB

INSTALLING SPIDACALC: PC USERS ONLY

SPIDAcalc uses a familiar wizard process to walk through the installation. Installation may require an Administrator password and IT assistance.

- Locate and double-click the SPIDAcalc.exe file that was downloaded.
- A Windows Security Warning may appear. Select the *Run* button to begin installation.
- A screen will appear indicating that the installer is unpacking data.
- A SPIDAcalc Setup Window appears, select **Next** to proceed.
- Review the License Agreement, and then select the **I Agree** button to accept.
- Use the default path displayed in the *Folder* field or browse to a different folder and select the installation folder of choice. Select the **Install** button.
- The installation will begin and an Installation Complete window will appear. Select **Next** to complete the process.
- The Completing Setup Window will appear. If the *Start SPIDAcalc* checkbox is left enabled, SPIDAcalc will launch immediately. **NOTE:** If an Administrator password was used to complete



the install, it is recommended to uncheck this option so that SPIDAlc does not launch under the Administrator profile.

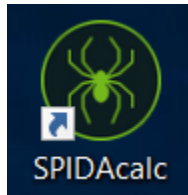
INSTALLING SPIDALC: MAC USERS ONLY

1. Once SPIDAlc has downloaded, double-click the .dmg file.
2. Read the enclosed License Agreement.
3. Drag the SPIDAlc icon into your Applications folder.

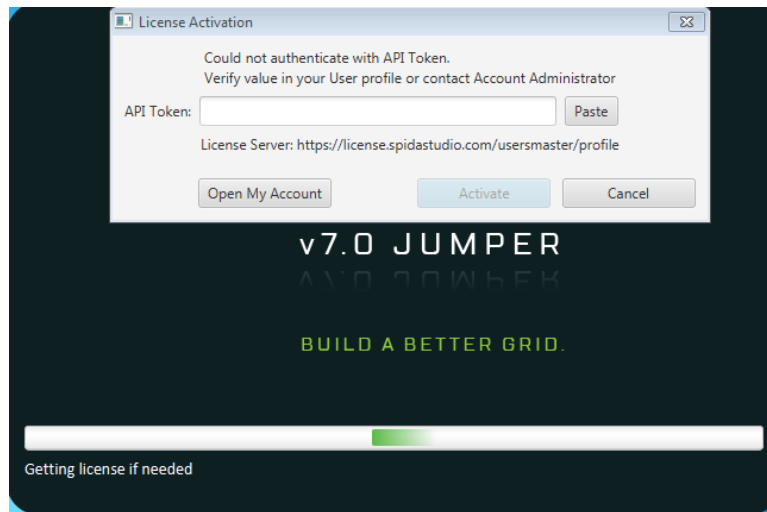
ACTIVATING SPIDALC

Once the installation process is complete, the below steps will need to be followed for each individual user's activation to be complete.

1. Double-click on the SPIDAlc shortcut (PC users) or select the SPIDAlc App in Finder under Applications (Mac users).

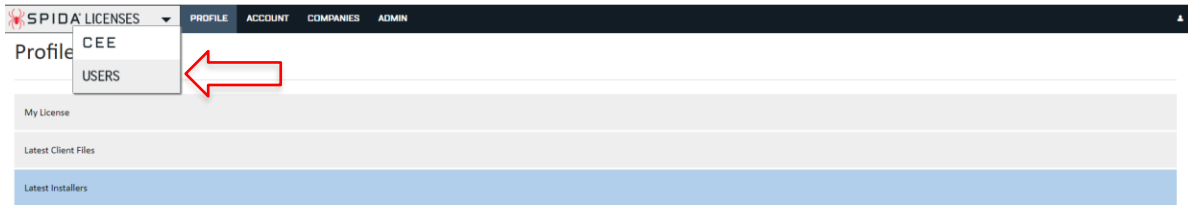


2. The SPIDAlc Launcher will appear with a License Activation dialog box.

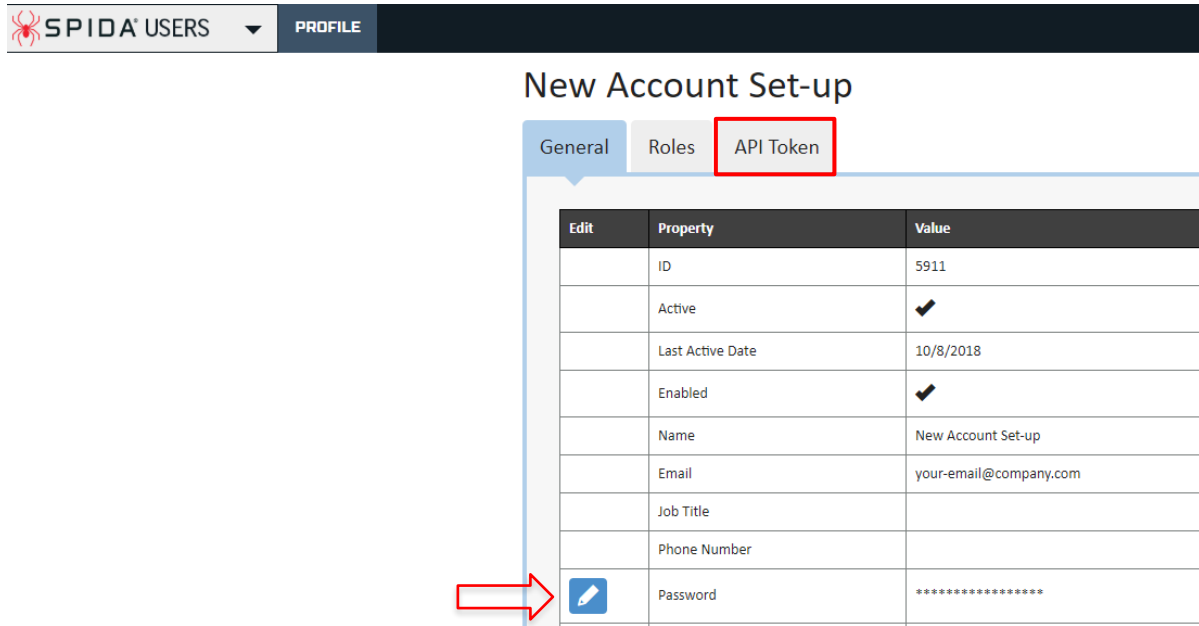


3. An API token is required to activate a license. To retrieve the API Token, select **Open My Account** to be directed to the SPIDAlc Account Portal.
4. Once logged into the SPIDAlc Account Portal, select the SPIDA Users option from the dropdown menu in the upper left corner.

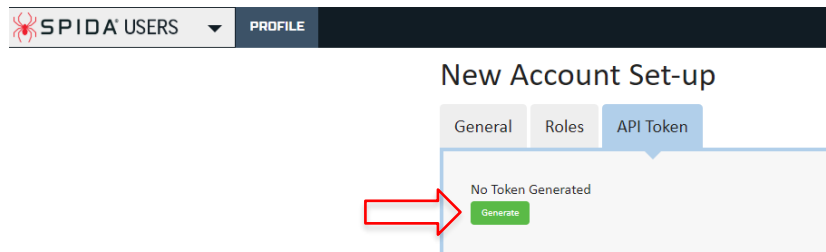




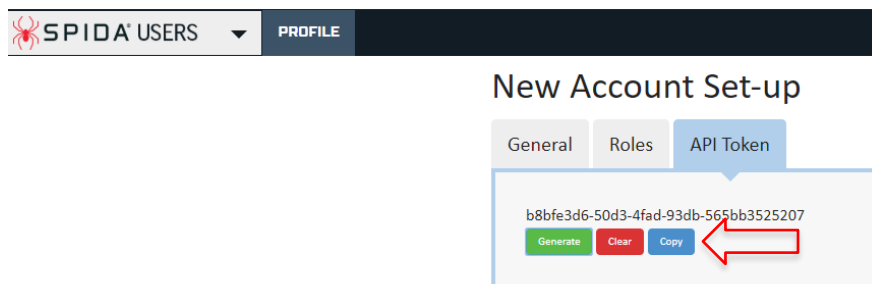
5. Three options will be presented: General, Roles, and API Token.
6. By default, the General tab will be selected. **NOTE:** For improved security measures, use this opportunity to select the blue icon next to *Password* and change the password.
7. After changing the password, select the API Token tab.



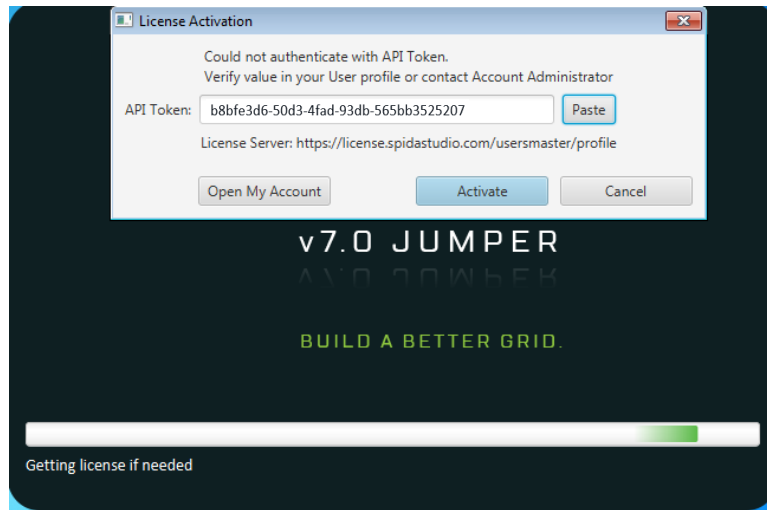
8. On the API Token tab, select the green **Generate** button.



9. Once an API Token is generated, select the blue **Copy** button.



10. Now that the API Token has been copied, go back to the License Activation dialog box and select the **Paste** button.
11. Select **Activate** to activate the license.



12. The activation process is now complete. If there are issues completing any of the steps above, please contact Support here: <https://spidasoftware.zendesk.com/hc/en-us/requests/new>



QUESTIONS

If you have any further questions, please go to [SPIDA Software's Support Site](#) for additional documentation.

If you can't find what you are looking for, the SPIDA Support Team is here to help. Select the "Submit Ticket" button located in the sidebar of the Support Site.

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